Report Project; Progress

Project results

Please answer all the questions under this heading concerning the international partner.

Results on participant level

Have the project or steering group participants, or other staff or politicians, acquired or applied new knowledge and skills because of the project, that contribute to strengthening local democracy? If yes, give examples.

Results on organizational level

Describe progress on your organizational readiness objectives. Include your assessment of any increased organizational readiness within the area.

Do you assess that the project has contributed to increased organizational readiness in any other areas so far? If yes:

- Which ones? (select among nine areas)
- Briefly describe how. It can for example be a new policy or practice.

Reflect on your objectives setting. Are you satisfied with the way you have formulated your objectives? If no:

- Revise your organizational readiness related objectives.

Have expected outcome of your activities been achieved? Report your activities and follow up the indicators.
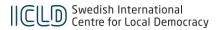
Reflect on last year's action plan. How did it go? What are the challenges and lessons learnt?

Submit Action plan (activity and indicator of expected result) for next project year.

Impact on societal level and dissemination

How has the group/s of rights holders who's situation you want to improve, been involved in project implementation?

Has the project yet had any impact for the group/s of rights holders who's situation you want to improve? If yes:

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- Briefly describe how. Indicate if any gender disparities exist, also any unintended negative effects for women or men.
- How do you reach out to ensure that residents are aware of results that affect them?

If no:

- Please estimate when you think any impact at societal level may have been achieved.

Have knowledge, methods or other results related to local democracy been scaled up or shared within your organization? For example, internal trainings, awareness-raising activities etc? If so how and to whom?

Are there organizational results of the project such as methods, tools, policies, etc that have been disseminated externally? If yes:

- Please indicate how and to what municipalities or organizations. OBS: List all!

Overall project results

Please summarize the overall progress of the project. What is the most significant change you achieved related to organizational readiness and local democratic development or human rights-based approach.

Have you used the "SDG impact assessment tool" in your project? (yes/no)

- Select the goals of Agenda 2030 to which the project has a direct positive contribution.
- Briefly explain how.

Are there any unexpected results?

Do you assess that your project has had any (positive or negative) environmental or climate impact?
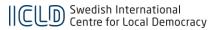
Please give your assessment on what tools, skills or research are needed in order to improve and ensure results.

Did any unintended negative effects occur for people or groups because of the collaboration or the project? If yes, how have you managed these and what have you learnt for the future?

Exchange and peer learning

How many partner visits did you carry out the year covered by this report? (0,1,2,3,4,5)

Report the international travel you conducted, by declaring for each trip:

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- Place/hosting partner
- Dates/number of days
- Number of travellers
- What you learned from each other
- What peer learning methods you used

How did these international meetings and joint activities support your action plans?

If participants from the project team take part in training activities linked to the partnership or other activities organized by the ICLD, do you consider that these have strengthened the municipal partnership? If so, how?

Submit your international travel and peer learning plans for next year by declaring for each trip:
- Place/hosting partner
- Dates/number of days
- Number of travellers
- Learning goals
- Peer learning methods

Have you had experts, mentors, researchers, or civil society partners involved in the project? Who?

Has any research been carried out related to your partnership? If so, what and what has it led to?

Other
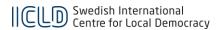Are there other funders of the project than ICLD, if so who?

Do you plan to submit any new applications in the coming year? If so, please indicate a potential topic of collaboration and timeframe.

How do you experience the contact with the ICLD? Do you see any potential improvements or perhaps something that was particularly valuable?

Economic report
Outcome is reported compared to the budget presentation.

Upload auditor's certificate.

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Upload signed supporting document for labour costs.

Upload other supporting documents - only upon request from ICLD!

The international partner's resources and approval
Specify the resources e.g. staff, expenses such as premises, interpreters, transport - contributed by the international partner within the Project.

The international partner's coordinator shall approve of the report that the Swedish partner is submitting to ICLD through signing the Approval of annual report. Upload the signed Approval of annual report.

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